

Washington County

Job Description



Title:	RN		
Division:	Medical Services	Effective Date:	04/13
Department:	Sheriff	Last Revised:	04/15
Career Service:	Eligible	FLSA:	Eligible

GENERAL PURPOSE

Performs working level professional nursing services for inmates housed in the Washington County Correctional facility.

SUPERVISION EXERCISED

None

SUPERVISION RECEIVED

Works under the general supervision of the Medical Administrator.

ESSENTIAL FUNCTIONS

Assesses patients' health care needs by use of knowledge and training as a Registered Nurse licensed, without restrictions, in the State of Utah.

Using nursing skills and knowledge, refers patients to appropriate health care providers such as hospital based emergency departments, physicians, dentists and/or mental health workers.

Provides health care to patients in all areas of the correctional setting including, but not limited to, the following: treats various injuries as they occur; checks inmates to determine medical needs or potential problems; conducts pregnancy and strep throat tests; performs vital signs and urine checks; answers medical questions, monitors and treats alcohol and drug withdrawal; performs blood draws needed for various lab work and tests.

Administers medications confirming correct patient, correct medication, correct dose, correct route and correct time.

Initiates patient education and provides information regarding type of medication and possible side effects.

Observes patients to assess possible adverse medication interactions and/or side-effects and initiates appropriate health care interventions.

Promotes safety and security in the administration of medications. Reports breaches of safety and security to appropriate Corrections authority.

Completes shifts logs and department medical records.

Facilitates communication and reporting to on-coming shift health care staff members to promote continuity of patient care.

Assists jail staff; may be required to perform intermittent duties related to observation and monitoring of inmate behavior; performs safety and suicide checks.

Assists physician/dentist.

Completes intake screening per policy and procedure; acts upon medical information obtained during screening; documents medical screening; maintains confidentiality of medical information.

Responds to the scene of a medical emergency within the correctional facility; treats injuries within the scope of nursing practice, adhering to recognized principles and community standards of first aid.

Provides pertinent health care information to any patient upon request or as directed by a responsible health care authority.

Performs procedures within the scope of the Nurse Practice Act and under physician/dentist directives.

Documents all patient interactions in a timely manner accurately, completely, and legibly using correct medical terminology.

Performs duties that actively prevent or detect crime and enforces criminal statutes or ordinances of the State of Utah or any of its political subdivisions.

Applies universal infection control processes.

Other duties as assigned by supervisor.

MINIMUM QUALIFICATIONS

1. Education and Experience:

A. Must be a graduate from an accredited school of nursing, and licensed as a Registered Nurse in the State of Utah.

B. No experience necessary.

2. Required Knowledge, Skills, and Abilities:

Working **knowledge** of Utah Nurse Practice Act, human anatomy and physiology; effects of drug and alcohol abuse and symptoms of withdrawal; nutrition, psychiatric theory and practice; epidemiology and communicable disease control; sanitation, OB/GYN, oncology, geriatrics, orthopedics, psychology, neurology, dermatology, pharmacology, sexually transmitted diseases, surgical interventions, emergency care, principles of physical exams, correct medical spelling, and punctuation.

Ability to handle stressful situations in a calm and professional manner; work in a non-medical para-military environment; transcribe physician's and dentist's orders accurately; establish and maintain effective communication and working relationships with co-workers and medical service providers; communicate effectively with people from a variety of socio-economic and ethnic backgrounds; understand and apply security measures in the jail environment; work flexible hours including off hours, holidays, and weekends; document forms, charts, and logs accurately, completely, and legibly in a timely manner; accurately observe and document events.

3. Special Qualifications:

Must be a graduate from an accredited school of nursing, and licensed as a Registered Nurse in the State of Utah.

Must be at least 21 years of age.

Must pass an extensive background investigation.

Must possess a valid Utah State Driver's License.

Must work rotating shift work and weekends.

Must work on call 24 hours.

4. Work Environment

Many functions of the work pose high degree of hazard uncertainty; job places life or personal safety at risk; must work with combative inmates, must respond to emergency situations and make emergency decisions affecting the lives and health of inmates.

Tasks require a variety of physical activities, generally requiring muscular strain, such as walking, standing, stooping, sitting, reaching, talking, hearing, and seeing. Common eye, hand, finger, leg, and foot dexterity exist. Mental application utilizes memory for details, verbal instructions, emotional stability, independent thinking, and problem solving. Must be able to work among prisoners in carrying out of assigned tasks. Walk extensively on cement floors, kneel, bend, lift or push, walk rapidly for emergency response.

Disclaimer: The above statements describe the general nature, level, and type of work performed by the incumbent(s) assigned to this classification. They are not intended to be an exhaustive list of all responsibilities, demands, and skills required of personnel so classified. Job descriptions are not intended to and do not imply or create any employment, compensation, or contract rights to any person or persons. Management reserves the right to add, delete, or modify any and/or all provisions of this description at any time as needed without notice. This job description supersedes earlier versions.

I _____ have reviewed the above job description. Date: _____
(Employee)